



**SOUTH THAMES GATEWAY BUILDING CONTROL
JOINT COMMITTEE
26th November 2009
RECORD OF THE MEETING
10:00 am to 10:35 am**

PRESENT:

Committee members: Councillor Chitty (Medway Council)
Councillor Lewin (Swale Borough Council)
(Chairman)
Councillor Snelling (Gravesham Borough Council)
(Vice-Chairman)

In attendance: Janine Boughton (South Thames Gateway
Building Control Partnership)
Philippa Davies (Swale Borough Council)
Stephen Gaimster (Medway Council)
Tony Van Veghel (South Thames Gateway
Building Control Partnership)
Kevin Woolmer (Medway Council)

1 RECORD OF THE MEETING

The record of the Meeting held on 15th September 2009 was signed by the Chairman as correct.

2 APOLOGIES FOR ABSENCE

Councillor John Morris and James Freeman (Swale Borough Council) and Sarah Kilkie (Gravesham Borough Council).

3 DECLARATIONS OF INTEREST

Councillor Snelling declared a personal interest in respect of agenda item 5 (A), sections 3.5 and 5.9 of the draft Business Plan as he was a non-Executive Director on various Kent County Council local authority companies.

4 SOUTH THAMES GATEWAY BUILDING CONTROL BUSINESS PLAN 2010/2011

Discussion:

The report set out revised proposals for the South Thames Gateway Building Control Draft Business Plan and sought approval for the Business Plan to be sent to Partner authorities for approval.

Members discussed paragraph 2.6 and considered there should be more clarification on the non-fee work that was carried out; that it was a requirement and an important aspect of the work.

The Director of the South Thames Gateway Building Control Partnership confirmed that he would expand in more detail the statutory services that were carried out for the Partner authorities.

With regard to the Key Performance Indicators under paragraph 4.3, the Chairman stated that it needed to be clear on what was achievable. The Director of the South Thames Gateway Building Control Partnership explained that he would expand and separate the Performance Indicators to include national objectives. He explained that he would link paragraph 5.3 back to paragraph 2.6 with regard to non-fee earning.

The Director of the South Thames Gateway Building Control Partnership confirmed that he would provide a one page aide memoire for Members to clarify the Quality Performance Matrix at paragraph 5.15.

It was reported that Gravesham's priorities on page 15 of the Business Plan had changed.

Discussion ensued on the information within the Business Plan and whether the core document could be separated out from supporting data within the Plan to enable more clarification on what Members would be asked to approve.

Decision:

The Joint Committee approves the Business Plan with the amendments made, as agreed above and it be separated out. The first part will include chapters 1, 2, 3, 4, 5, 7 and 9 as the core document and chapters 6, 8, 10, 11 and the Organisation Chart as a separate supporting document. Both to be agreed by the three authorities. The amendments made to be emailed round to the Partnership Members, for final approval.

Reason for decision:

The Constitution of the Joint Committee states that before 1st October each year the Joint Committee is required to approve and send its Business Plan for the following year to each Partner Authority for comments.

Chairman

Date

Philippa Davies

Democratic Services Officer

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